



WILLIAM T FUJIOKA  
Chief Executive Officer

## County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
(213) 974-1101  
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Board of Supervisors  
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Fifth District

August 19, 2008

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC HEALTH: DELEGATE AUTHORITY TO ACCEPT A  
FORTHCOMING STANDARD AGREEMENT FROM THE CALIFORNIA  
DEPARTMENT OF PUBLIC HEALTH AND TO EXECUTE TWO CONTRACTS TO  
SUPPORT THE NUTRITION PROGRAM'S MANAGEMENT OF THE NETWORK FOR  
A HEALTHY CALIFORNIA AND APPROVAL OF AN  
APPROPRIATION ADJUSTMENT  
(ALL SUPERVISORIAL DISTRICTS)  
(4 VOTES)**

**SUBJECT**

Request delegated authority to accept a forthcoming Standard Agreement and to execute two contracts to support the Nutrition Program's management of the Network for a Healthy California (Los Angeles Region) for the period October 1, 2008 through September 30, 2011.

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Delegate authority to the Director of the Department of Public Health (DPH), or his designee, to accept and execute a forthcoming Standard Agreement from the California Department of Public Health (CDPH) to continue support of the DPH Nutrition Program's management of the Network for a Healthy California (Network) for the period October 1, 2008 through September 30, 2011 in the anticipated amount of \$5,189,046, at no net County cost, subject to review and approval by County Counsel and the Chief Executive Office (CEO) and notification to the Board offices.

*"To Enrich Lives Through Effective And Caring Service"*

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Honorable Board of Supervisors

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2. Delegate authority to the Director of DPH, or his designee, to accept and execute future awards and/or amendments which are consistent with the requirements of the CDPH Standard Agreement, which provide for the extension of the term through September 30, 2012, acceptance of rollover funds, or that increase or decrease funding up to 25 percent of that year's base award, subject to review and approval by County Counsel and CEO and notification to the Board offices.
3. Delegate authority to the Director of DPH, or his designee, to negotiate and execute a contract with Public Health Foundation Enterprises, Inc., (PHFE) to support the Network's activities for the period October 1, 2008, or effective on the date of approval by the parties, through September 30, 2011, at a total maximum obligation for the three year period in the approximate amount of \$2,389,262; 100 percent offset by CDPH grant funds, with provisions for a one-year automatic renewal through September 30, 2012, contingent upon availability of CDPH funds, subject to review and approval by County Counsel and CEO and notification to the Board offices.
4. Delegate authority to the Director of DPH, or his designee, to negotiate and execute a contract with The Regents of the University of California (Regents) to support Network activities for the period October 1, 2008, or effective on the date of approval by the parties, through September 30, 2011, at a total maximum obligation for the three year period in the approximate amount of \$1,851,000; 100 percent offset by CDPH grant funds, with provisions for a one-year automatic renewal through September 30, 2012, contingent upon availability of CDPH funds, subject to review and approval by County Counsel and CEO and notification to the Board offices.
5. Approve the Request for Appropriation Adjustment (Attachment B) in the amount of \$1,078,000 for Fiscal Year (FY) 2008-09. This Appropriation Adjustment is requested to increase Services and Supplies (S&S) appropriation for the Nutrition Program services for the Network during FY 2008-09.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Board approval will allow DPH to accept CDPH grant funds and execute two contracts to continue the Nutrition Program's management of the Network to promote healthy eating habits and physical activity as part of a lifestyle change for food stamp participants and/or similar low-income residents, through the use of five regional campaigns and programs which will aid in the reduction of obesity and high risk chronic diseases in Los Angeles County.

Through the use of five regional campaigns and programs, the Network encourages fruit and vegetable consumption, daily physical activity, and access to healthy foods. These campaigns and programs consist of the African American Campaign, Latino Campaign, Children's Power Play! Campaign, Retail Program, and Worksite Program.

### **Implementation of Strategic Plan Goals**

This action supports Goal 5, Children and Families' Well-Being and Goal 7, Health and Mental Health of the County Strategic Plan, by continuing to provide services that improve health by reducing obesity and chronic diseases.

### **FISCAL IMPACT/FINANCING**

The total program cost for the three year period is approximately \$5,189,046; 100 percent offset by CDPH funds. State funding for the three year period is approximately as follows: \$1,712,500 for October 1, 2008 through September 30, 2009; \$1,729,625 for October 1, 2009 through September 30, 2010; and \$1,746,921 for October 1, 2010 through September 30, 2011.

Under the contract with PHFE, the total maximum obligation over the three year period will be approximately \$2,389,262; 100 percent offset by CDPH funds.

Under the contract with the Regents the total maximum obligation over the three year period will be approximately \$1,851,000; 100 percent offset by CDPH funds.

The attached Appropriation Adjustment in the amount of \$1,078,000 will increase the Nutrition Program's FY 2008-09 S&S appropriation in order to support Network services during FY 2008-09. Future funding provided by CDPH for the Network will be included in future FYs, as necessary.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

### **Grant**

In 2004, the Department of Health Services (now DPH) responded to a Request for Applications from the State for the Network to promote healthy eating habits and physical activity as part of a lifestyle change for food stamp participants and/or similar low-income residents, to aid in the reduction of obesity and high risk chronic diseases in Los Angeles County. The funding application submitted by DPH contained recommendations to contract with three entities as follows: 1) Marilyn Magaram Center, California State University, Northridge (MMC-CSUN) to provide recruitment and oversight to implement programs; 2) PHFE to provide recruitment of hard to recruit professional staff; and 3) University of California Cooperative Extension, Los Angeles County (now referred to as "Regents"), to implement and manage the 5 A Day Children's Power Play! and Latino 5 A Day Campaigns.

On May 31, 2005, the Board approved delegated authority to DPH to: 1) accept a Letter of Intent from CDPH to provide support of the Network from January 1, 2005 through September 30, 2007 with funding in the total amount of \$2,863,625; 2) accept and sign standard forthcoming Standard Agreements from CDPH for three funding periods (January 1, 2005 through September 30, 2005; October 1, 2005 through September 30, 2006; and October 1, 2006 through September 30, 2007) in the total anticipated amount of \$2,863,625; 3) accept and sign amendments to CDPH's Standard Agreements; 4) sign agreements with MMC-CSUN in the amount of \$190,000 and PHFE in the amount of \$1,092,973, both effective May 31, 2005 through September 30, 2007. Additionally, your Board authorized DHS to fill five positions, in excess of what was provided in the Department's staffing ordinance; 100 percent offset by CDPH funds.

Subsequently, DPH accepted under delegated authority State Agreement Number 04-35887 for funding support through September 30, 2007.

On October 2, 2007, the Board approved delegated authority to DPH to: 1) accept and sign a forthcoming Standard Agreement from CDPH to provide funding support for the Nutrition Program's management of the Network for an additional year from October 1, 2007 through September 30, 2008, in an amount not to exceed \$834,000, contingent upon final budget approval by the United States Department of Agriculture and subject to review and approval by County Counsel and the CEO and notification of the Board offices and 2) accept and sign amendments to CDPH Standard Agreements.

Honorable Board of Supervisors  
August 19, 2008  
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On October 26, 2007, DPH notified your Board that it was exercising its delegated authority to accept Amendment Number 1 to the Standard Agreement Number 04-35887 from CDPH in the amount of \$834,500 to support the Nutrition Program's management of the Network for the period October 1, 2007 through September 30, 2008.

On June 3, 2008, DPH's Nutrition Program submitted an application to CDPH for continued funding support to participate in the Network after September 30, 2008.

On July 8, 2008, CDPH notified the Nutrition Program that it intends to contract with the County of Los Angeles DPH to manage the Los Angeles Region Network for the period October 1, 2008 through September 30, 2011 at a funding amount of \$5,189,046 for the three year period. Under the forthcoming Standard Agreement from CDPH, contracts with PHFE and the Regents are included as part of the funding.

#### Agreements

The contracts with PHFE and the Regents will be effective October 1, 2008, or on the date of approval by the parties, through September 30, 2011 and will assist the Nutrition Program with management of the Network. PHFE will provide temporary personnel services to provide administrative and supervisory support, conduct outreach and educational events and other promotional activities, coordinate meetings with community partners, and implement and oversee three campaigns. The Regents will assist the Nutrition Program with management of the Network by implementing and managing two healthy eating campaigns.

Attachment A is the Grant Management Statement for grants exceeding \$100,000 and Attachment C is the Nutrition Program's budgets for the three year funding period.

#### **CONTRACTING PROCESS**

On January 6, 2006, DPH notified the Board that it was not exercising the delegated authority to execute an agreement with MMC-CSUN, as granted by the Board on May 31, 2005 since MMC-CSUN decided not to enter into an agreement with the County. As a result, CDPH authorized DPH to shift all or any portion of the services and funding to the County's Agreement with PHFE.

On October 26, 2007, DPH notified your Board that it was exercising its delegated authority to execute a temporary personnel services agreement with PHFE effective October 1, 2007 through September 30, 2008, to continue services during the one additional grant year, in the amount of \$574,410, at no net County cost.

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DPH's application to the CDPH for the forthcoming Standard Agreement included contracting with PHFE and the Regents to allow for continuity of Network services. CDPH accepted DPH's application and the proposed contracts with PHFE and the Regents and intends to award funding to support these contracts.

The contract with PHFE will include the provision of temporary personnel services as currently provided under the existing agreement with DPH and with substantially similar terms and conditions.

The contract with the Regents will include a Scope of Work and negotiated rates substantially similar to the current contract with CDPH for this project. Under the current contract with CDPH, the Regents provide the Children's Power Play! Campaign and Latino Campaign and will continue to do so under the contract with DPH.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended action will allow DPH to accept grant funds for reimbursement of ongoing services to continue participating in the Network and promote healthy eating habits and physical activity as part of a lifestyle change to reduce obesity and high risk chronic diseases in Los Angeles County.

**CONCLUSION**

When approved, DPH requires three signed copies of the Board's action.

Respectfully submitted,



WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:SRH:SAS  
MLM:TOF:yb

Attachments (3)

c: County Counsel  
Director and Health Officer, Department of Public Health

## Attachment A

Los Angeles County Chief Executive Office  
Grant Management Statement for Grants Exceeding \$100,000

Department: Public Health

## Grant Project Title and Description

Nutrition Program – The Network for a Healthy California  
(Program funding for October 1, 2008 through September 30, 2011)

Funding Agency	Program (Fed. Grant #State Bill or Code #)	Grant Acceptance Deadline
CDPH	Forthcoming Standard Agreements	Date of Board Approval

Total Amount of Grant Funding: \$5,189,046

County Match Requirements: N/A

Grant Period: (3 years: 10/1/2008-9/30/2011)

Begin Date: 10/01/2008

End Date: 9/30/2011

Number of Personnel Hired Under this Grant:

Full Time 0

Part Time 0

**Obligations Imposed on the County When the Grant Expires**

Will all personnel hired for this program be informed this is a grant funded program? Yes ☒ No ☐

Will all personnel hired for this program be placed on temporary "N" items? Yes ☒ No ☐

Is the County obligated to continue this program after the grant expires Yes ☐ No ☒

If the County is not obligated to continue this program after the grant expires, the Department will:

a). Absorb the program cost without reducing other services Yes ☐ No ☒

b). Identify other revenue sources Yes ☐ No ☒

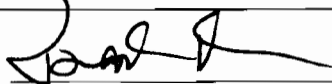
(Describe)

c). Eliminate or reduce, as appropriate, positions/program costs funded by this grant Yes ☒ No ☐

Impact of additional personnel on existing space: None.

Other requirements not mentioned above: None

Department Head Signature



Date

7-31-08



## COUNTY OF LOS ANGELES

## REQUEST FOR APPROPRIATION ADJUSTMENT

## DEPARTMENT OF PUBLIC HEALTH

DEPT'S. NO. 295

July 29, 2008

## AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

## ADJUSTMENT REQUESTED AND REASONS THEREFOR

FISCAL YEAR 2008/09

4-VOTE

SOURCES:USES:

Public Health Programs  
A01 - PH - 88 - 8831 - 23450  
State Grants  
Increase Revenue

\$ 1,078,000

Total

\$ 1,078,000

Public Health Programs  
A01 - PH - 2000 - 23450  
Services & Supplies  
Increase Appropriation

1,078,000

Total

\$ 1,078,000

JUSTIFICATION

To increase Service & Supplies appropriation for the Regional Nutrition Network program, a State funded grant to commence on October 1, 2008 through June 30, 2009. There is no Net County Cost.

**ADOPTED**  
BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

25

AUG 19 2008

*Sachi A. Hamai*  
SACHI A. HAMAI

EXECUTIVE OFFICER  
CHIEF ADMINISTRATIVE OFFICER'S REPORT

*Nanette Herrera*  
Nanette Herrera, Chief

DPH-Controller's Division

REFERRED TO THE CHIEF  
ADMINISTRATIVE OFFICER FOR

ACTION

APPROVED AS REQUESTED

AS REVISED

RECOMMENDATION

6 August 2008

CHIEF ADMINISTRATIVE OFFICER

AUDITOR-CONTROLLER

BY

*Karen Shikuma*  
Aug 1 20 08

APPROVED (AS REVISED):  
BOARD OF SUPERVISORS

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BY

DEPUTY COUNTY CLERK

NO. 017

25 of AUG 19 2008



COUNTY OF LOS ANGELES  
DEPARTMENT OF PUBLIC HEALTH – NUTRITION PROGRAM  
Network for a Healthy California

October 1, 2008 through September 30, 2009

Personnel	\$174,985
Fringe Benefits (@ 47.74% of total salaries excluding SPW salaries)	83,538
Operating Expenses	31,549
Equipment	Ø
Travel	4,571
Subcontracts	1,398,314
<u>Subcontractor Name</u>	
Public Health Foundation Enterprises	781,314
Regents of the University of California	617,000
Other Costs	2,044
Indirect Costs [10% of Total Salaries (\$174,985)]	17,499
Total	\$1,712,500

COUNTY OF LOS ANGELES  
DEPARTMENT OF PUBLIC HEALTH – NUTRITION PROGRAM  
Network for a Healthy California

October 1, 2009 through September 30, 2010

Personnel	\$176,735
Fringe Benefits (@ 47.2% of total salaries excluding SPW salaries)	83,419
Operating Expenses	31,423
Equipment	Ø
Travel	4,205
Subcontracts	1,414,109
<u>Subcontractor Name</u>	
Public Health Foundation Enterprises	797,109
Regents of the University of California	617,000
Other Costs	2,060
Indirect Costs [10% of Total Salaries (\$176,735)]	17,674
Total	\$1,729,625

COUNTY OF LOS ANGELES  
DEPARTMENT OF PUBLIC HEALTH – NUTRITION PROGRAM  
Network for a Healthy California

October 1, 2010 through September 30, 2011

Personnel	\$178,502
Fringe Benefits (@ 47.2% of total salaries excluding SPW salaries)	84,253
Operating Expenses	32,212
Equipment	Ø
Travel	4,205
Subcontracts	1,427,839
<u>Subcontractor Name</u>	
Public Health Foundation Enterprises	810,839
Regents of the University of California	617,000
Other Costs	2,060
Indirect Costs [10% of Total Salaries (\$178,502)]	17,850
Total	\$1,746,921